

JOB POSTING

Title: Youth Services Librarian (Part-time - 20 hr./week) – Sandown Public Library, Sandown, NH

Supervisor: Library Director

Summary: We are looking for someone to join our youth services team, who loves working with children, teens and families. The ideal candidate is passionate about reading, creating age-appropriate programming, collection development and meeting the needs of the youth and their families in our community. We are looking for someone who can work independently, as well as being a team player. Must be self-motivated, able to manage multiple projects and has the ability to create a positive and welcoming experience for all.

Duties & Responsibilities:

- Plan, develop and implement a variety of quality programs for school-aged children throughout the year.
- Promote and market the programs and services of the youth department.
- Review, assess, and assist with collection development for all youth (ages 0-18).
- Create a warm, friendly and inviting environment in the Children's Room.
- Collaborate with other library staff and other community members, including the Recreation Department and school personnel on programming, and services to enrich the lives of the youth and families.
- Attend conferences, workshops and other professional development opportunities related to their work.
- Perform other library duties including: Circulation, readers' advisory, reference services, and other duties as assigned.

Qualifications: Bachelor's degree required. Must have at least 3 years of experience working with children, and demonstrate knowledge of childhood development and best practices working with youth and families. Library experience is preferred. Must be creative, flexible, and energetic. Must demonstrate excellent interpersonal skills, specifically with youth and families. Must have excellent written skills, as well as technology skills, including social media tools and website applications.

Due to the nature of this position, candidate must be able to push or pull carts, do a moderate amount of bending, squatting, lifting (up to 40 lbs.) and stand for extended periods of time.

Salary: \$16.00 - \$18.00 per hour, based on qualifications and experience. The 20-hour part-time schedule requires flexibility and includes days, evenings and Saturdays.

Application Details: The position is open until filled and interviews will begin September 4, 2018. Please email cover letter, resume and three references attesting to the candidate's experience working with children and families to: Deb Hoadley, Director, at director@sandownlibrary.us.