



SANDOWN PUBLIC LIBRARY

305 Main Street • P.O. Box 580 • Sandown, N.H. 03873 • 887-3428

Sandown Public Library Trustees
*Meeting Minutes **DRAFT***
May 23, 2013

Attendance

Trustees: Carol Stafford, Diana True, Tina Owens, Louise Pajak, and Peter Stock
Library Director: Barbara Lachance

The meeting was called to order at 5:45 p.m.

Basement Egress

Director Lachance presented the Request for Proposal (RFP) for the construction of the basement egress. The Town is working to get the RFP distributed as soon as possible. The Trustees reviewed the RFP. Discussion ensued. Trustee Pajak inquired if changing the door changes any compliance issues with ADA. Director Lachance agreed to speak with the Town to make certain no changes to the door change any compliance issues with ADA.

Downstairs Door in Basement

The Director investigated replacing the server room door with a steel door with a local contractor. The total cost could be close to \$1100. Trustee Stafford advised the Director to seek two additional quotes and present to the Board at the June Business meeting.

New Business

Non Public Meeting

Trustee Pajak motioned to enter a Non-public discussion under RSA 91-A:3 II (b) hiring. Roll call: Carol Stafford, Pete Stock, Tina Owens, Louise Pajak, Diana True. Trustees invited Assistant Director Cathy Hassard and Youth Services Director Jennifer Bryant to attend the non-public discussion. Trustee Stock seconded. Motion carried unanimously.

Trustee True motioned to come out of the Non Public Meeting at 9:30pm. Trustee Stock seconded and the motion carried unanimously.

Trustee Stock motioned to seal the Non Public Meeting minutes. Trustee True seconded and the motion carried unanimously.

Trustee True motioned to adjourn at 9:30pm. Trustee Pajak seconded and the motion carried unanimously.

Next Business Meeting

Date and Time of next business meeting: Thursday, June 20, 2013 @ 6:45 pm.

Trustee True motioned to adjourn the meeting at 10:17p.m. Trustee Stock seconded and the motion carried unanimously.

Respectfully submitted,
Tina M. Owens, Secretary