



## SANDOWN PUBLIC LIBRARY

305 Main Street • P.O. Box 580 • Sandown, N.H. 03873 • 887-3428

*Sandown Public Library Trustees*  
*Meeting Minutes **FINAL***  
***August 28, 2012***

### Attendance

Trustees: Steve Clifton, Diana True, Tina Owens, and Carol Stafford.

Library Director: Barbara Lachance

Bookkeeper:

Selectmen's Liaison: James Devine

In Absentia: Louise Pajak, Patricia Sarcione

The meeting was called to order at 7: 04 p.m.

### Budget Review

#### 2013 Proposed Budget

The Library Director presented the revised proposed 2013 budget to the Board of Trustees. Discussion ensued.

Trustee Stafford did speak to Selectmen Devine and learned there are no guidelines in place from the Selectmen on raises. Trustee Stafford and Director Lachance confirmed no guidance has come from the Budget Committee at this point either. With our budget due on Sept 4<sup>th</sup> to the Selectmen, we will submit what we need for FY2012/2013 and adjust as the Selectmen and Budget Committee advises.

Discussion ensued regarding the Current Year's Accomplishments.

#### DEADLINES:

- Tuesday, Sept 4<sup>th</sup> – Budget is due to Selectmen
- Monday, Sept 10<sup>th</sup> – Trustees present budget to Selectmen; 8:15pm
- Wednesday, Sept 26<sup>th</sup> – Trustees present budget to Budget Committee; 7pm

### New Business

#### SNHLC Meeting

The Agenda for the upcoming Southern NH Library Cooperative (SNHLC) meeting was distributed to the Trustees. The meeting will be held at the Sandown Library on Tuesday, September 4<sup>th</sup> at 7pm. The Friends will provide refreshments.

### Next Business Meeting

Date and Time of next business meeting: Thursday, Sept. 20, 2012 @ 6:45 pm.

Trustee Stafford motioned to adjourn the meeting at 8:18p.m. Trustee Pajak seconded and the motion carried unanimously.

Respectfully submitted,

Tina M. Owens

Secretary