



*Sandown Public Library Trustees Meeting*  
**February 19, 2015 at 6:45 PM @ Sandown Public Library Minutes**

**Call to Order**

The meeting was called to order at 6:51pm

**Attendance**

Trustees: Diana True, Carol Stafford, Louise Pajak, Pete Stock, Tina Owens

Director: Kirsten Corbett

Selectmen's Liaison: absent

**Pledge of Allegiance**

**Finance Report**

Financial Reports – Patricia Sarcione, Bookkeeper

\$8309 in savings is from the printer which is designated as income generating equipment. RSA 202-A:11-a dictate specifically how these monies are to be spent.

**Approval of Minutes**

January 22, 2015 minutes. Trustee Pajak motioned to accept the minutes as read. Trustee Stafford seconded and the motion carried unanimously.

**News & Views of the Director**

Circulation and Visits - discussion ensued

Programs & Announcements – discussion ensued

**Old Business**

- \$45 donated by library patron Pam Pitman for use toward romance book on CD.
  - Purchased *The Grand Sophy* by Georgette Heyer. It is a Regency Romance found on the Reference & User Services Association's 2014 Listen List. Assistant Director Hassard will put in a bookplate indicating that the Pitman family donated the audiobook upon its arrival.
- Fines Expenditure
  - Furniture
    - New chairs/loveseat from DEMCO. Trustee Stock motioned to approve the Director spend up to \$875 for the purchase of a new loveseat. Trustee Pajak seconded and the motion carried unanimously.
    - Reupholstering
      - Seeking quotes from B&B Upholstery, Exeter Handkerchief Company
    - Trustee Owens and True also recommended investigating new window dressings.
    - The staff has asked for new desks.
  - Tablets for Children's Room
    - Researching whether or not tablets designed for children are a better option than iPads
      - YSD Bryant and Director Corbett have discussed having two children's tablets on the younger children side of the Children's Room, and two iPads on the older children's side of the room. (~\$380-\$830)

- Power Dock Charger (~\$90)

Trustee Owens motioned to approve the Director spending no more than \$3500 for the purchase of tablets in the Children's Room. Trustee Pajak seconded and the motion carried unanimously.

- VHS-to-DVD Replacements –replaced the last of the ones available for purchase
- Movie System
  - New Projector (~\$400-\$800)
  - Ceiling Mount (~\$35-\$300)
  - Sound System
    - Receiver (~\$300-\$1200)
    - Speakers (~\$1000)
  - Automated Ceiling Mounted Screen (~\$150-\$1000)

Trustee Pajak motioned to approve the Director spending up to \$3000 for the new projector, and sound system. Trustee Stock seconded and the motion carried unanimously.

- OPAC Wall Mounts (~\$55 ea.). The cost to purchase is under \$500 and does not need a motion. The Director will move forward with the purchase ASAP.
- Snap- Circuits – Trustee Stafford suggested the Director investigate adding this children interactive game for use in the library. Brief research indicated these interactive games are under \$100 and available via Amazon.
- Outdoor Sign
  - Director Corbett spoke with Brian Underwood of Stewart Signs, informing him that we have tabled the possibility for the foreseeable future.

## **New Business**

- Research Databases
  - NewsBank – Trustee Owens recused herself from any decision about this service due to her employment with NewsBank. Discussion ensued.
    - For Tri Town Times + America's News \$742 if all members of the SNHLC participate. We know Atkinson is not interested and likely the annual research price will increase as an individual library research subscription. Trustee Pajak recommended the Director request a public trial for at least 3mos, with heavy promotion, and learn if we can generate usage.
    - Old subscription dropped due to disuse.
    - The link remained on the database page, and nobody ever asked about it.
  - A to Z
    - [www.atozdatabases.com](http://www.atozdatabases.com)
    - PPL is currently paying ~\$1300 per year. For all three SNHLC libraries to go in would be ~\$2500 total, so more like \$800 per library. If just PPL & SPL, ~\$1000 per library.
    - Reverse (criss-cross) telephone look up
    - Residential & business directory
    - Creates mailing lists
    - Criminal search (before paying for the background check)

Trustee Stafford recommended the Director attempt to get a public trial and allow us to measure usage then we can make a decision on an annual research subscription.

**Closed Session**

Trustee Stock motioned to enter closed session at 8:33pm. Trustee True seconded. Trustee True called for Roll Call, Trustees True, Stafford, Stock, Pajak and Owens. The Trustees invited Director Corbett for purposes of discussion. Motion carried unanimously.

Trustee Pajak motioned to seal the minutes of the closed session. Trustee Stock seconded and the motion carried unanimously.

The Trustees wished retiring Trustee Louise Pajak a fond farewell and deep thanks for 12 years of volunteer service to the Sandown Public Library.

**Next Friends Meeting**

- Monday, March 30, 2015 @ 6 p.m.

**Next Business Meetings**

- Thursday, March 19, 2015 @ 6:45 p.m.

**Important Dates**

- Tuesday, March 10, 2015,–Election Day

Trustee Stock motioned to adjourn the meeting at 9:05pm. Trustee Pajak seconded and the motion carried unanimously.

Respectfully submitted  
Tina M. Owens, Secretary