



Public Internet Access Policy - 2017

The Sandown Public Library Internet computers are available to all patrons. The Library provides public access computers for Internet access. Patrons should have a basic knowledge of computers and know how to navigate using a mouse and keyboard. Library personnel cannot provide individual instructions on computers and programs. The library staff will provide suggested web searches for your subject area, trouble shoot computer problems, refill paper trays, and replace ink cartridges.

Access

- Computers are available to use during regular library hours. Patrons may use Internet computers in hourly sessions. If computers are available, additional time may be allowed.
- Parents, not the Sandown Public Library staff or Trustees, are responsible for their children's use of the Internet. The Library does not provide any censorship of Internet materials. The Internet enables access to material from locations around the globe; the content of some materials may be offensive to some patrons. Parents should supervise their children's Internet sessions at the library.
- The Sandown Public Library endorses the New Hampshire Library Association Statement on "The Use of Internet Filters".
- Wi-Fi is available.

Usage

- The Internet computers DO NOT store any information from your Internet search. All data is erased upon session logout. No files or data can be stored on the computer's hard drive. Patrons are ONLY permitted to store downloaded files on their own personal USB drive or SK disk.
- The Library cannot guarantee a patron's anonymity or privacy during any communications over the Internet. Patrons are warned not to divulge their personal information during computer usage.
- Email accounts may not be set-up on Library computers. You may access your email by going to your provider's website (i.e. www.aol.com, www.yahoo.com).
- Patrons are fully responsible for the cost of any materials, goods, or electronic services ordered over the Internet. The Library will NOT accept deliveries or subscriptions ordered by patrons.

- Internet computers may not be used for any illegal activity.
- No hardware (laptops, printers, etc.) may be attached to the Library's computers without permission from the Library Staff.
- No software may be installed on computers by patrons.
- Patrons are not allowed to access, change, delete, or overwrite any computer's electronic data except when specifically provided by that remote site. Patrons are not allowed to access any secure or restricted computer systems, governmental, industrial, or private.
- Patrons are not allowed to access, change, delete, or overwrite any electronic data on the Sandown Public Library computers.
- Patrons will be charged for each page printed from the Public Internet Computers. The cost per page is posted at the Internet computers and at the circulation desk. Patrons should be aware that printing from the Internet might result in more pages printed than appear on the screen.

Violations

Any violations of this policy, or damage to the Library's computer equipment (including software or operating system), or damage to remote computers (including software or products), will result in immediate loss of Internet Access privileges. If it is found that the damage caused by the patron was intentional, then the patron responsible for the offense will also be required to pay for any repairs or replacement of library equipment.

Disclaimer

The Sandown Public Library Board of Trustees and its staff do not control the Internet. It is a global entity. Available information can be inaccurate, incomplete, or out of date. Some materials may be controversial or undesirable, depending upon the user's beliefs. The Library is not responsible for Internet content, nor can the Library censor or protect the user from offensive information. The user may not always be able to reach desired destination sites for a variety of reasons. The user is responsible for using the Internet for appropriate educational and recreational purposes. Sources on the Internet do not always provide accurate, complete, or current information. As with any material provided by the Library, the user must take responsibility for questioning the validity of the information found. The Library is not responsible for any damage, real or perceived, to user's documents or personal equipment.