

Sandown Public Library

Board of Trustees Meeting

Minutes: January 8, 2026 at 6:30 p.m.

Call to Order 6:30 p.m.

Attendance (P: Present, A: Absent)

- (P) Chair Elaine Aubin
- (P) Vice Chair Marc Zucker
- (P) Secretary Melissa Tiney
- (P) Treasurer Barbara Lachance
- (P) At-Large Robert Menard
- (A) Alternate Nell Keif
- (P) Director Brittney Bergholm
- (A) Selectman Liaison Benjamin Sharpe

Members of the public: Tricia Thomas, Nicole Barta

Pledge of Allegiance

Public Comment: none

Correspondence

- Positive comments received for library staff member Tobey from a member of the public.

Approval of Minutes

- Date of Minutes: December 11, 2025 and December 31, 2025
- Motion: Trustee Zucker
- Second: Trustee Aubin
- Motion passed unanimously.

Finance Report

- P&L Budget vs. Actual Spreadsheet
- Densen Fund-Edward Jones

Director's Report

- Building:

- Two new air conditioning units were installed December 22-23, 2025. Comfort Air still needs to return to finish some wiring work.
- The carpets and upholstery will be cleaned on January 16, 2026.
- Legislation: new HB 1214 has been introduced. Hearing will likely happen in January and it has been referred to committee. SB 33 censoring books, classroom materials, performances, artwork and webpages in schools.
- New Patron Service: The SNHLC Cooperative has been working on implementing autorenewals for our patrons. This will be going live soon.
- Filing period for open town positions is 1/21/26-1/30/26
- Public Hearing is 1/14/26 at 6:30 p.m.
- Deliberative Session is 1/31/26 at 9 a.m.
- Trustee Meeting Schedule for 2026:
 - January 8, 2026
 - February 12, 2026
 - March 12, 2026
 - April 9, 2026
 - May 14, 2026
 - June 11, 2026
 - July 9, 2026
 - August 13, 2026
 - September 10, 2026
 - October 8, 2026
 - November 12, 2026
 - December 10, 2026

Old Business

- Trustee Bylaws and Trustee Investment Policy: Trustees Aubin and Menard started the process of reviewing the bylaws. Plan to add links to RSA referenced in the policy.
- Request for Minor Records Policy has been posted on the Library website and the library has the forms available for patrons who request them.

New Business

- No new business

Adjournment: 7:20 p.m.

Next scheduled meeting: February 12, 2026.

Respectfully Submitted,

Melissa Tiney, Secretary