

**Sandown Public Library**

**Board of Trustees Meeting**

**Minutes: February 20, 2025 at 6:30 p.m.**

**Call to Order 6:32 p.m.**

**Attendance (P: Present, A: Absent)**

- (P) Chair Elaine Aubin
- (A) Vice Chair Marc Zucker
- (P) Secretary Melissa Tiney
- (P) Treasurer Stephen Brown
- (P) At-Large Barbara Lachance
- (A) Alternate Nell Keif
- (P) Director Brittney Bergholm
- (P) Selectman Liaison Robert Nickerson

**Pledge of Allegiance**

**Public Comment:** none

guest Bob Menard present for meeting

**Correspondence**

- none

**Approval of Minutes**

- Date of Minutes: January 9, 2025
- Motion: Trustee Lachance
- Second: Trustee Aubin
- Motion passed unanimously.
- Date of minutes: January 22, 2025
- Motion: Trustee Brown
- Second: Trustee Aubin
- Motion passed unanimously

**Finance Report**

- P&L Budget vs. Actual Spreadsheet: waiting for new town budget after March election to update spreadsheet

- Densen Fund-Edward Jones

### **Director's Report**

- Building: security and fire monitoring has been switched to Reinhold, part of the new book drop is on backorder and currently expecting shipment at the end of February.
- Website: met with new website host/developer for training and are reviewing content and making edits
- 2024 Statistics highlights:
  - 2 percent door count increase in 2024 from 2023
  - Museum Passes saw an 83 percent increase
  - Program attendance saw an 11 percent increase
  - Overall circulation saw a 2.5 percent increase and E-Resources comprised 25 percent of total circulation.

### **Old Business**

- Sign and concrete pad: Director Bergholm is working with sign company Stewart Signs on the proofs
- Permit for the sign: Director Bergholm and Trustee Lachance to work on applying for this with the town.

### **New Business**

- Trustee election: consider over the next month if trustees would like to take on additional roles
- Lions club is hosting a Sandown Civic Meet and Greet on March 15, 2025

### **Nonpublic discussion under RSA 91-A:3, II**

- Motion made by Trustee Tiney to move to nonpublic discussion at 7:20 p.m. pursuant to RSA 91-A:3, II for employee matters. Motion seconded by Trustee Lachance. Motion unanimously approved by roll call vote.
- Public discussion resumed at 7:30p.m. Motion made by Trustee Aubin, seconded by trustee Brown and unanimously approved to leave non-public.
- Discussion regarding hiring a second page for the library. Approved the hiring of library page per recommendation of Director Bergholm.

**Adjournment: 7:31 p.m.**

**Next scheduled meeting: March 20, 2025 at 6:30 p.m.**

Respectfully Submitted,

Melissa Tiney, Secretary