

Sandown Public Library

Board of Trustees Meeting

Minutes: March 20, 2025 at 6:30 p.m.

Call to Order 6:33 p.m.

Attendance (P: Present, A: Absent)

- ☐ (P) Chair Elaine Aubin
- ☐ (P) Vice Chair Marc Zucker
- ☐ (P) Secretary Melissa Tiney
- ☐ (A) Treasurer Barbara Lachance
- ☐ (P) At-Large Robert Menard
- ☐ (P) Alternate Nell Keif
- ☐ (P) Director Brittney Bergholm
- ☐ (A) Selectman Liaison TBD

Sue Dupouy and Tricia Thomas are present from the community.

Motion made by Trustee Aubin to make Alternate Keif a voting member, seconded by Trustee Zucker and unanimously approved.

Pledge of Allegiance

Public Comment none

Correspondence

- none

Approval of Minutes

- Date of Minutes: February 20, 2025
- Motion: Trustee Aubin
- Second: Trustee Menard
- Motion passed unanimously.

Finance Report

- P&L Budget vs. Actual Spreadsheet
- Densen Fund-Edward Jones

Director's Report

- Building: book drop arrived
- Website: going live in April
- Staffing: Sarah H., page hire will start 3/25/25. Sue K. gave notice of retirement and final day April 24, 2025.
- State library/IMLS Executive Order: services affected include Interlibrary loan, state technology, Libby platform fees, Talking Book Services for the Blind and Physically handicapped. Unclear if funding will arrive at the state in April as planned.
- Interlibrary loan (ILL) delivery only on Tuesdays to Sandown is a recent change
- HB 273 passed, minor records to parents if requested what child has taken out on library card. Discussion on if Sandown Library needs a policy for this new legislation. Director Bergholm will ask the legislative committee if there is any new guidance.

Old Business

- Sign and concrete pad: permit request forwarded to the town building inspector, directed to reach out to the state. Director Bergholm will send email to contact at the state.
- Sign has been ordered, estimated time frame within 8 weeks.

New Business

- Welcome new and returning trustees
- Trustee officer election: Nomination of Barbara Lachance to be treasurer and Robert Menard as Officer at Large by Trustee Aubin, seconded by Trustee Zucker and unanimously approved. No other officer changes.
 - Director Bergholm will change the emails to reflect the new officer positions.
- Default budget
- National Library Week
- Discussion on adding to the webpage: History of the Library, Ways to Give, Help your Library

Adjournment: 7:13 p.m.

Next scheduled meeting: April 10, 2025 at 6:30 p.m.

Respectfully Submitted,

Melissa Tiney, Secretary