

**Sandown Public Library**

**Board of Trustees Meeting**

**Minutes: April 9, 2026 at 6:30 p.m.**

**Call to Order 6:30 p.m.**

**Attendance (P: Present, A: Absent)**

- ☐ (P) Chair Elaine Aubin
- ☐ (A) Vice Chair Marc Zucker
- ☐ (P) Secretary Melissa Tiney
- ☐ (P) Treasurer Barbara Lachance
- ☐ (P) At-Large Robert Menard
- ☐ (A) Alternate Nell Keif
- ☐ (A) Alternate Nicole Barta
- ☐ (P) Director Brittney Bergholm
- ☐ (A) Selectman Liaison Benjamin Sharpe

**Public in Attendance:** Sue Dupouy

**Pledge of Allegiance**

**Public Comment**

- Sue thanked the Trustees for her flower arrangement and expressed appreciation of her party hosted at the library, recognizing her years of service for the Friends of the Library.

**Correspondence**

- Programming at Sandown North for Read Across America: children from two classrooms sent thank you cards to Tricia and Becca.
- Card and candies received from a patron with a thank you to staff for being very helpful
- Motion to accept the donation of table and chairs made by Trustee Tiney, seconded by Trustee Aubin and unanimously approved.

**Approval of Minutes**

- Date of Minutes: March 12, 2026
- There being no corrections to the minutes, the minutes stand approved.

**Finance Report**

- P&L Budget vs. Actual Spreadsheet

- Densen Fund-Edward Jones

#### **Director's Report**

- Legislation: several pieces of National and State legislation could have direct impact on libraries including funding, book bans, contracts containing DEI provisions. Director Bergholm is continuing close monitoring and updating Trustees as needed.
- RTK: the town faced a RTK request in March. The library had no information to contribute.
- NHLTA Conference: May 27, 2026 at DoubleTree in Manchester

#### **Old Business**

- Trustee by-laws: motion made to pass the revised by-laws policy with minor editing updates by Trustee Aubin, seconded by Trustee LaChance and unanimously approved.
- Investment policy: continue to update, research on which accounts are considered investments, procedure for withdrawing funds, ethics/conflicts of interest.

#### **New Business**

- Matrix & COLA Increases: motion to approve the wage increase of 5% made by Trustee Tiney, seconded by Trustee Lachance and unanimously approved.
- Purchasing Policy: Director Bergholm presented town policy. Trustees will work to develop a library purchasing policy, tabled for this meeting for more information gathering.

**Adjournment: 7:46 p.m.**

**Next scheduled meeting: May 14, 2026 at 6:30 p.m.**

Respectfully Submitted,

Melissa Tiney, Secretary