

Sandown Public Library

Board of Trustees Meeting

Minutes: June 11, 2026 at 6:30 p.m.

Call to Order 6:30 p.m.

Attendance (P: Present, A: Absent)

- ☐ (P) Chair Elaine Aubin
- ☐ (P) Vice Chair Marc Zucker
- ☐ (P) Secretary Melissa Tiney
- ☐ (P) Treasurer Barbara Lachance
- ☐ (P) At-Large Robert Menard
- ☐ (A) Alternate Nell Keif
- ☐ (P) Alternate Nicole Barta
- ☐ (P) Director Brittney Bergholm
- ☐ (A) Selectman Liaison Benjamin Sharpe

Public in Attendance: Sue Dupouy & Tricia Thomas

Pledge of Allegiance

Public Comment: Casino Fundraiser for the Friends of the Library at Aces and Eights in Hampton is this week and members are hoping for a good turnout.

Correspondence

- Summer Reading Program donation from patron: Motion to accept the donation in the amount of \$100 made by Trustee Tiney, seconded by Trustee Zucker and unanimously approved.
- Motion made by Trustee Aubin to accept a donation of box of Legos and Lego play wall dependent on Director Bergholm's assessment of if there is space for this donation and a use for it. Seconded by Trustee Menard and unanimously approved.

Approval of Minutes

- Date of Minutes: May 14, 2026 and May 30, 2026
- There being no corrections to the minutes, the minutes stand approved.

Finance Report

- P&L Budget vs. Actual Spreadsheet
- Investments: current balance \$145,819.50

Director's Report

- Building: New mulch in front garden spaces. Company that is rebuilding outside steps will be getting to the library job soon.
- IMLS: Federal Administration's budget is removing funding for IMLS, but House Labor Health and Human services Subcommittee of Appropriations included level funding for IMLS. Senate needs to work through the bill and then reconcile with House. Awaiting further information.
- Outreach: Library staff will continue pop-up story time once per month at the Sandown Farmer's Market this summer.
- Website: The Friends of the Sandown Public Library are supporting the library with the reimbursement of the purchase of a pass to the Squam Lakes Science Center. This pass is ready to go out to patrons now.
- Alternate Trustee Nicole Barta assisted Director Bergholm with data capture and graphing. Trustee Lachance spoke about how the recording of stats for this library started with Mr. Densen when he was a trustee in the 1980s and the continued need to show that library services are needed and utilized in the town.

Old Business

- Investment policy: tabled for now
- Policy discussion: Director Bergholm to list available policies, upload to digital format the ones from an older binder and the plan will be for Trustees to organize, review and rewrite policies as needed.

New Business

- Ramp redesign: discussion regarding taking out the steps, making a wider ramp, replacing rail system that is imbedded in the concrete and needs regular painting (currently peeling), allow positioning of drop off box with better access for patrons and staff and provide better lighting for nighttime use of the Library. Trustee Aubin will reach out to town manager to see about next steps as this project is already on the town list for needed repairs.
- Bike rack needs to be replaced: Director Bergholm to investigate costs. Trustees plan to finalize in coordination with ramp project.
- Jessica Roberts accepted a position for library page, anticipated start date of early July.
- Several Trustees and Director Bergholm presented to the group information learned from the NHLTA Conference regarding cybersecurity, grant writing, legal updates, AI, raising big money in a small town, and creative aging projects.
- Motion made by Trustee Aubin to cancel the planned July Trustee meeting and reconvene in August. Seconded by Trustee Lachance and unanimously approved.

Adjournment: 7:52 p.m.

Next scheduled meeting: August 13, 2026 at 6:30 p.m.

Respectfully Submitted,
Melissa Tiney, Secretary