

Sandown Public Library

Board of Trustees Meeting

Minutes: June 12, 2025 at 6:30 p.m.

Call to Order 6:30 p.m.

Attendance (P: Present, A: Absent)

- ☐ (P) Chair Elaine Aubin
- ☐ (P) Vice Chair Marc Zucker
- ☐ (P) Secretary Melissa Tiney
- ☐ (P) Treasurer Barbara Lachance
- ☐ (P) At-Large Robert Menard
- ☐ (P) Alternate Nell Keif
- ☐ (P) Director Brittney Bergholm
- ☐ (A) Selectman Liaison Benjamin Sharpe

Pledge of Allegiance

Public Comment: Sue Dupouy reported that the Friends of the Library donated to the Library Sign. They continue with charitable gambling to raise funds.

Trustee Lachance acknowledged the incredible contributions of the Friends group to Sandown Public Library programs each year.

Correspondence

- Motion to approve the donation for \$75 from PACE for summer reading made by Trustee Aubin and seconded by Trustee Lachance and passes unanimously.

Approval of Minutes

- Date of Minutes: May 8, 2025
- Motion: Trustee Aubin
- Second: Trustee Menard
- Motion passed unanimously.

Finance Report

- P&L Budget vs. Actual Spreadsheet
- Densen Fund-Edward Jones

Director's Report

- The Friends of the Library donated a new summer NE Aquarium. This can be used for weekdays during the summer.
- Bedrock Gardens in Lee, NH museum pass donated by the Garden Club.
- Building: Sign is here, still waiting for electrical work for lighting. An evergreen tree at the corner of the building was removed. Reinhold Security coming this week for alarm maintenance
- Staff: new circulation staff person with a planned start date of 6/16/25.
- Federal/Local Updates: multiple current issues with budgets/library legislation (Libby and ILL have temporary funding and directors are monitoring if these resources will continue). Director Bergholm and the Library Trustees are monitoring for funding and program impacts at the local level.

Old Business

- Sign: Electrical update as above
- Outside ramp safety updates: Director Bergholm has brought up to the Joint Loss committee and has emailed the town administrator again today.
- Library history for website: Nell is working on final writeup for the website. She has completed the historical information gathering. Sue Dupouy reported that the Historical Society has pictures and information they are happy to share.

New Business

- July 19: Flavor Fest “Colorful Food” 11am-1pm, looking for donations
- “Color our World” summer reading registration starts June 23, 2025 and will be using Read Squared again to track books read and prizes.
- Building Maintenance Plan: framework from NHLTA conference. More town and specialist input needed to complete this. (For example: Roof was replaced in this year, is in poor condition and needs to be replaced). Director Bergholm to reach out to the town to see who on staff can help with this.
- Meeting Room policy: Motion to accept the new Meeting policy as amended by Director Bergholm, made by Trustee Menard, seconded by Trustee Zucker and unanimously approved.
- Trustee bylaws: need to review this policy and update.
- Trustee Investment Policy: need to review this policy and submit it to the NH Attorney General.

Adjournment: 7:40 p.m.

Next scheduled meeting: July 10, 2025 at 6:30 p.m.

Respectfully Submitted,

Melissa Tiney, Secretary

