

Sandown Public Library

Board of Trustees Meeting

Minutes: August 13, 2026 at 6:30 p.m.

Call to Order 6:30 p.m.

Attendance (P: Present, A: Absent)

- ☐ (P) Chair Elaine Aubin
- ☐ (A) Vice Chair Marc Zucker
- ☐ (P) Secretary Melissa Tiney
- ☐ (P) Treasurer Barbara Lachance
- ☐ (P) At-Large Robert Menard
- ☐ (P) Alternate Nell Keif
- ☐ (A) Alternate Nicole Barta
- ☐ (P) Director Brittney Bergholm
- ☐ (A) Selectman Liaison Benjamin Sharpe

Public in Attendance: Sue Dupouy & Tricia Thomas

Pledge of Allegiance

Public Comment: Updates from the Friends of the Library include that charitable donations are going well and the "Reach the Beach" has been cancelled this year due to financial concerns. This has been a significant fundraising project for the Friends in the past.

Correspondence

- Motion made to accept the donation in the amount of \$75 from PACE for the Summer Reading program made by Trustee Lachance, seconded by Trustee Menard and unanimously approved.
- Motion made to accept the donation in the amount of \$100 from a patron for Children's Programming made by Trustee Menard, seconded by Trustee Lachance and unanimously approved.
- Letters directed to the library trustees are stored in the library files

Approval of Minutes

- Date of Minutes: June 11, 2026
- There being no corrections to the minutes, the minutes stand approved.

Finance Report

- P&L Budget vs. Actual Spreadsheet: discussed
- Investments: discussed

Director's Report

- Building: Pest End quarterly visit 8/12/26. Power washing building estimate. Director Bergholm to seek additional quotes and speak with the town.
- Staff: Library page position is open. Tobey attended a webinar on book repair.
- Legislation: HR7661 National Book Censorship Bill and "Stop the Sexualization of Children Act"
- Arkansas Act 372 obscene or inappropriate materials hold librarians and booksellers criminally liable: class A misdemeanor, jail time, fines up to \$10,000
- HB1184: no trespass, vetoed by governor.
- HB 1256: State Librarian can award scholarships, passed without signature
- HB 434: regulation of public-school materials, vetoed by governor.
- NH Downloadable Books (NHDB) Budget Season (Libby): NH State library covers the platform cost (approximately \$12,000) and has covered the cost of magazines through grant money which is now expended. Current discussions on how this will add to the content cost for member libraries. Also discussing and voting on NH State Library Budget and how libraries pay membership to Overdrive.
- Website: added current Trustees bylaws to the trustee page, trustee meeting minutes are current and uploaded the museum pass page to include the new passes.
- Non-resident fees: Atkinson increased to \$75, Plaistow also increased to \$75, Sandown has been \$65. Motion to increase non-resident fee to \$75 to match the co-op prices by Trustee Lachance, seconded by Trustee Aubin and unanimously approved.

Old Business

- Investment policy: will review how donations to the library are deposited. They are clearly marked on the income section of the P&L and are tracked when they are spent.
- Policy discussion

New Business

- Historical archive in basement of photos and documents: Sue Dupouy will ask the Historical Society if they would agree to more appropriately house these artifacts.
- End of Year procedures: Director Bergholm addressed how final payroll of the year happens

Adjournment: 8:20 p.m.

Next scheduled meeting: September 10, 2026 at 6:30 p.m.

Respectfully Submitted,

Melissa Tiney, Secretary