

Sandown Public Library
Board of Trustees Meeting
Minutes: January 9, 2025 6:30 p.m.

Call to Order 6:30 p.m.

Attendance (P: Present, A: Absent)

- (P) Chair Elaine Aubin
- (P) Vice Chair Marc Zucker
- (P) Secretary Melissa Tiney
- (P) Treasurer Stephen Brown
- (P) At-Large Barbara Lachance
- (P) Alternate Nell Keif
- (P) Director Brittney Bergholm
- (P) Selectman Liaison Robert Nickerson

Pledge of Allegiance

Public Comment & Updates

Guest Bob Menard

Correspondence

- none

Finance Report

- P&L Budget vs. Actual Spreadsheet: December bills finalized, encumbered funds
- Densen Fund-Edward Jones: no updates

Approval of Minutes

- Date of Minutes: December 12, 2024
- Motion: Trustee Brown
- Second: Trustee Zucker
- Motion passed unanimously.

Director's Report

- Building: Fred from Reinhold Security at the library to check equipment in preparation to swap over the service. May need new keypad and radio transmitter. Still waiting for updates.

- Document organization: Director Bergholm moved meeting minutes to a shared Google folder that all trustees can access. Meeting minutes, bylaws and other references are now available.
- Budget Committee public hearing 1/15/2025: updated 2023-2024 final year-end P&L and 2024-25 updated P&L up to December provided to Budget committee per request. Director Bergholm also provided an updated list of programming.
- Deliberative Meeting is February 1, 2025 at 9:00 a.m.

Old Business

- Sign and concrete pad update
 - Committee to design the sign: trustee, member of the Friends Group, staff member
 - Goal to finish and submit design before the end of January, 6 weeks needed to create the sign, plan for spring installation.
 - Concrete pad quote, excavation needed and call placed to Sandown Road Agent
 - Building permit from the town, Trustee Lachance to work on this with Director Bergholm

New Business:

- Alternate trustee appointment: Trustee Aubin motioned to reappoint Nell Keif as an alternate trustee from March 2025-2026, seconded by Trustee Brown and unanimously approved.

Adjournment: 7:11 p.m.

Next scheduled meeting: February 13, 2025 at 6:30 p.m.

Respectfully Submitted,

Melissa Tiney, Secretary